



राष्ट्रीयसीमाशुल्क,उत्पादशुल्कएवंनार्कोटिक्सअकादमी  
क्षेत्रीयप्रशिक्षणसंस्थान,

**NATIONAL ACADEMY OF CUSTOMS, EXCISE &  
NARCOTICS,  
REGIONAL TRAINING INSTITUTE,  
No.40, HMT Factory Main Road,  
Next to HMT School, Jalahalli,  
Baengaluru-560 013  
Email- nacen.bangalore@nic.in**

Phone No. 080 – 23459787

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**TENDER NOTICE NO.15/2017**

Sealed bids are invited from reputed/established vendors for designing/furnishing of the library on the V floor of the Administration block of the National Academy of Customs, Excise & Narcotics, RTI, Bengaluru having its office at No.40, HMT factory Main Road, Next to HMT School, Jalahalli, Bengaluru-560 013.

Terms and conditions of the tender are enclosed as Annexure-I

Interested vendors may submit their bids in two parts i.e. the technical bid and the financial bid both to be enclosed in a sealed cover superscribing "Bid for Designing/Furnishing of the Library at NACEN" and it may be addressed to the Principal Additional Director General, NACEN.

The bids should reach this office on or before 3 P.M. on 2.6.2017. Bids received after due date shall be rejected.

The date and time of opening of the bids will be communicated separately.

Tender forms are available at the following websites:

[www.cbec.gov.in](http://www.cbec.gov.in)

[www.nacen.gov.in](http://www.nacen.gov.in)

[www.centralexcisebangalore.gov.in](http://www.centralexcisebangalore.gov.in)

(D.P.NAGENDRA KUMAR)

**PRINCIPAL ADDITIONAL DIRECTOR GENERAL**

**ANNEXURE-I**  
**(TERMS AND CONDITIONS)**

**I) GENERAL TERMS AND CONDITIONS:**

1. NACEN, RTI, Bangalore proposes to design a physical book library and an E-library on the V floor of the Administration block.
2. The bidder should be a reputed/established organization and should have adequate experience in the field of interior designing of office interiors with specific knowledge of designing libraries.
3. The bidder should be registered with the jurisdictional Commercial tax office/Service tax office and any other registrations required as per the existing Laws relating to his business
4. The bidder should have a minimum annual turnover of Rs. 1-2 crores during any two years in the preceding three financial years. In support of the same, a copy of the balance sheets for the said years should be enclosed to the bid. Bidder may also provide the copy of the Income Tax returns filed by him during the last two years along with his bid.
5. The bidder should have experience in providing interiors to Government organizations/Public sectors/reputed Private Ltd.Companies. Proof for having executed projects of this nature in the organizations mentioned above may be provided along with the bid. Experience in designing libraries also to be enclosed to the bid.
6. The bidder should provide all details along with copies of the relevant documents as listed at Annexure -II of this tender document.
7. The bid should be accompanied with an Earnest Money Deposit of Rs. Fifty Thousand in the form of D.D. addressed to the "Pay&Accounts officer, Central Excise, Bengaluru. The EMD of the unsuccessful bidders will be returned within 10 days of finalization of the tender. The EMD of the successful bidder will be returned on successful completion of the project.



**II) TECHNICAL REQUIREMENTS/CONDITIONS:**

- 1) The interested vendors may submit their bid in two parts: 1) The Technical Bid and 2) The Financial Bid. The Technical Bid should cover all the technical specifications of the design proposed for the physical (book)library and the E-library along with the drawing / catalogues of the furniture to be installed. All the necessary documents as required in paras (3), (4), (5) and (6) and (7) of the General Terms and Conditions should be enclosed to their Technical Bid.
- 2) The Financial Bid should cover the pricing of their products inclusive of all taxes. Rates will be quoted in figures and words and in the event of any difference in the two rates, the rates quoted in words will prevail.
- 3) The Technical Bid will be opened first and the Financial Bids of only those who have qualified in the Technical Bids will be opened.
- 4) The bidder should indicate the time frame in which he would complete the project along with the Technical bid which should be accepted by NACEN, Bengaluru. In the event he fails to do so in the stipulated time, NACEN reserves the right to impose a penalty of 10% of the contract amount on the bidder.
- 5) The technical specifications of the interiors as required by NACEN are enclosed to the document as ANNEXURE-III.
- 6) Payments will be made to the bidder in full only on successful completion of the project and on due certification of the officer Incharge at NACEN for monitoring the project. The Pr.ADG, NACEN shall be at liberty to withhold any payments in full or in part for any default in supply or installation of the product.
- 7) The period of guarantee/warranty offered by the bidder for the design/items supplied should be clearly indicated in the Technical Bid and the bidder should undertake to rectify any defects noticed by NACEN during the period of warranty at no extra cost.
- 8) Pr.Additional Director General, NACEN reserves the right to award the contract in full or in part without assigning any reasons.
- 9) Pr.Additional Director General, NACEN, Bengaluru reserves the right to reject any tender without assigning any reasons thereof.

  
(D.P.NAGENDRA KUMAR)

PR.ADDITIONAL DIRECTOR GENERAL

**ANNEXURE -II**

<u>Sl.no.</u>	<u>Details</u>	
01	Name of the organization	
02	Status of the organization(Pvt.Ltd/Public Ltd etc to be indicated)	
03	Telephone no of the organisation	
04	Contact person with mobile No.	
03	PAN No. of the firm	
04	VAT registration No.	
05	Service Tax Registration No.	
06	Any other information considered necessary	

### **ANNEXURE-III**

The bidder should design/provide the items for the physical and E-library as indicated in the table below:

<b>Sl.No.</b>	<b>Item description</b>
01	Providing and fixing Linear work station in the E-library and the same to be made with 50mm thick particle board and 4ft height,tile partition system with 2 level raceways below table top for electrical and data cables. Work station of size 1200* 600 mm and to provide one keyboard tray and CPU trolley
02	Providing a table for the E-librarian made of 16mm ply with 1mm laminate on either side and of size 2400x900x750 with a side table.
03	Providing of a CD rack of good quality and material as approved by the Pr.ADG ,NACEN
04	Providing and fixing of book racks (standing) of size 1500x2100 mm made of 16mm ply with 1mm laminate on either side.
05	Table for the librarian of size 1500x900x750 mm made of 16mm ply with laminate of 1mm of either side in the physical (book) library with a side table
06	Providing and installing tables made up of 16mm ply with 1mm laminate on either side and 8mm modestic panel cable gland end size 2250x750x750mm for the physical library
07	Providing and fixing of roller blinds at the windows (glazing areas) in the libraries of approved quality and colour
08	Supply of mesh and medium back chairs with adjustable tilting and revolving mechanism of a reputed brand.
09	Supply of non revolving chair with fixed cushion on the seat and back and with PU arm rest of a reputed brand for the librarian
10	Providing magazine rack of size 2x5 ft and made of 16mm ply with 1mm laminate on either side
11	Painting of walls and ceiling of the libraries with emulsion paint of a reputed and of a colour as approved by the NACEN authorities

The rates quoted by the bidder in the financial bid for carrying out the above designing/fabrication should be inclusive of all required materials/ labour /transportation and all other incidental charges that may be detailed in the bid.



**(D.P.NAGENDRA KUMAR)**  
**PR. ADDITIONAL DIRECTOR GENERAL**