



राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी  
भारत सरकार, वित्त मंत्रालय, राजस्व विभाग  
नासिन कॉम्प्लैक्स, सैक्टर-29, फरीदाबाद-121008

NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS  
Government of India, Ministry of Finance, Department of Revenue  
NACIN Complex, Sector-29, Faridabad-121008

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Dated 25<sup>th</sup> October, 2019

F.No.II(11)119/2019-NACIN 14824-5153

To,

Principal Chief Commissioner / Chief Commissioner of CGST & Central Excise (All)  
Principal Chief Commissioner / Chief Commissioner of Customs (All)  
Principal Director General / Director General under CBIC (All)  
Commissioner (Coordination), CBIC, New Delhi

Madam/Sir,

Sub: Nominations for Soft skills courses offered by Harvard Business Publishing – reg.

**Harvard Business Publishing** (HBP) is offering several paid online courses on soft skills and personality development. National e-Governance Division (NeGD), Ministry of Electronics and IT, has negotiated with HBP and they have agreed to provide 100 free access accounts for IRS (C&CE) officers, in respect of four such courses.

2. Following four courses on soft skills have been secured from Harvard Business Publishing free of cost through NeGD and they will be available to 100 IRS (C&CE) officers on NeGD LMS.

- Decision Making
- Ethics at Work
- Time Management
- Process Improvement

3. Considering the content and nature of these courses, and their relevance for senior management, nominations of Principal Commissioner/Commissioner rank officers is being called for. In case a good feedback is received, Harvard Business Publishing would be requested for providing free access to a greater number of officers.

4. In this regard, it is requested to nominate 1-2 officers of the rank of Principal Commissioner/Commissioner from your Zone/Directorate. On receipt of nominations, concerned officers shall be registered on NeGD LMS by NACIN ZC Bhopal and they shall be provided access to the Harvard courses mentioned in Para 2 above, through a dedicated link. They can access these courses on their PC/Laptop/Mobile.

5. It is requested to send the nominations by the 8<sup>th</sup> November, 2019 through email only at **email ID: nomination.istnacin@gmail.com**

6. This issues with the approval of Pr. DG, NACIN.

Yours faithfully,



(NAWIN KR. UPADHYAY)  
Addl. Director General

CC: Pr ADG<sub>s</sub>/ADG<sub>s</sub>, NACIN, ZC<sub>s</sub> (All).